

## **INTERNATIONAL COUNCIL OF CHRISTIANS AND JEWS (ICCJ)**

Martin-Buber-House, Werlestr.2, 64646 Heppenheim

*The ICCJ serves as the umbrella organization of 40 national Jewish-Christian dialogue organizations world-wide.*



We invite you to apply for the freelance job of

### **COMMUNICATIONS OFFICER (m/f)**

In cooperation with the ICCJ webmaster, the communications officer will assist the ICCJ General Secretary five hours/week, starting July 15, 2015.

The job will encompass among other things:

1. Creatively enhancing the ICCJ presence on the Internet by developing a distinctive image of ICCJ in the electronic media
2. Keeping the ICCJ website ([www.iccj.org](http://www.iccj.org)) updated by
  - collecting, editing and translating news about ICCJ and its members world-wide and
  - updating the documentation on ICCJ and interfaith topics discussed on the Internet
3. Expanding and intensifying ICCJ's presence on social media (e.g. Facebook and Twitter)
4. Strengthening ties between ICCJ and its 40 member organizations world-wide and other organizations involved in interreligious dialogue

We expect:

1. A relevant academic background and experience in working with electronic media
2. Proficiency in English and at least one other language (French, German or Spanish)
3. Knowledge of Jewish-Christian and Jewish-Christian-Muslim dialogue world-wide
4. Familiarity with social networks
5. Familiarity with common software for text, image, and video editing
6. Ability to work independently from wherever you live

Please send your CV in English to ICCJ's General Secretary Anette Adelman, [adelmann@iccj.org](mailto:adelmann@iccj.org), and state your salary expectations.

Applications should be sent by July 1, 2015 at the latest. The communications officer will start his/her job on July 15, 2015.

Anette Adelman, ICCJ General Secretary

Heppenheim, Martin Buber House  
June 1, 2015